

CLAYWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting	
	<p>The Annual Meeting of Clayworth Parish Council was held in the Memorial Hall on Wednesday 19th May 2022 following the Annual Parish Meeting that commenced at 8pm. Participants were: Councillors J. Hunter Shaw, M Booth, J Booth, P Wilkinson, E. Rose and C. Hollands (Clerk)</p>
19	<p>Election of Chairman Councillor J Hunter Shaw was proposed by Councillor M Booth and seconded by Councillor J Booth. All agreed.</p>
20	<p>Election of Vice Chairman Councillor M Booth was proposed by Councillor J Hunter Shaw and seconded by Councillor E Rose. All agreed.</p>
21	<p>Public Session No matters raised.</p>
22	<p>Apologies for absence Councillors S Brack and E Moralee. District Councillor B Sofflet and County Councillor T Taylor.</p>
23	<p>Declarations of interest Councillor P Wilkinson. Agenda item 15. Planning Application for Teal Cottage, Wheatley Road.</p>
24	<p>Minutes It was agreed that the minutes of the Meeting held on Wednesday 20th April having been circulated, be accepted as a true and correct record. The Council approved the Minutes and the Chairman duly signed them.</p>
25	<p>Matters arising from the minutes None</p>
26	<p>Finance</p> <ol style="list-style-type: none"> 1. Bank balances A report on the Bank Balances was noted. 2. The Clerk explained that Gallagher Insurance Brokers had presented a quote for the Parish Council Insurance renewal. A quote from an alternative broker had failed to materialise. Gallagher do look for the best option from a number of Insurers and are also offering a 3 year fixed deal at the same Annual Rate. It was agreed that this option be accepted. 3. Payments (Cheque Numbers in brackets) Sharpe Group – Website Charge £30 (101464) North Notts Landscapes – Grass Cutting in April £156 (101465) ICO Data Protection Fee £40 (101466) SLCC – Annual Membership Fee £98 (101467) S. Brack – Leaflet Printing £50.43 (101468) S Cartwright – Audit Fee £25 (101469) Gallagher – PC Insurance Premium £419.48 (101470) 4. Internal Audit Report. The Clerk explained that two particular points had been raised. a) Outstanding cheques for £300 and £100 that had not been needed and not cashed should be entered back into the Accounts as Miscellaneous Income.

Signed(Chairman).....Date

CLAYWORTH PARISH COUNCIL

	<p>b) A receipt or Invoice is needed for a payment of £500 made to the Isle of Axholme Drainage Board as the Parish Council contribution to the Toft Dyke Improvement Works.</p> <p>5. To approve the Annual Return Annual Governance Statement. Explained by the Clerk and approved.</p> <p>6. To approve the Annual Return Accounting Statements. Explained by the Clerk and approved.</p> <p>7. To Approve the Certificate of Exemption for 2021/2022. Explained by the Clerk and approved.</p> <p>8. Grant Application by Clayworth PCC. The Application made by the PCC at the Parish Council Meeting of 9th February, Minute 124 (4), was revisited. Legal Advice has been sought and the Parish Council advised that it has no power to make Grants to a PCC and that such Grants are considered unlawful. The Clerk confirmed that this was his understanding also and recommended that no such Grant is made. After discussion it was agreed that the Clerk will look to see if there is an option to make a Grant toward the Restoration of the Traquair Murals that are held at St Peters Church.</p>
27	<p>Correspondence Items of correspondence have been circulated via e mail and any relevant information placed on the Village Facebook page.</p>
28	<p>Flooding Matters Planned work on improvements to the Toft Dyke are now in progress.</p>
29	<p>West Burton Solar Project There was a lengthy discussion about the information that had been received through Residents Responses and how that Information is to be incorporated into the Parish Councils Agenda for a Meeting with IGP. The Clerk outlined a recent e mail received from IGP giving suggested Meeting options. It was agreed that a 'face to face' Meeting is preferred and that the date will depend on availability of all Councillors and the Memorial Hall to stage the Meeting. It was also agreed that the Residents responses will be evaluated by Councillors in three key areas. Planning, Soil and Farming. There are other areas to challenge such as the Criteria used by IGP to choose sites, the environmental impact and accuracy of soil analysis.</p>
30	<p>Emergency Plan/Volunteer Training A Meeting for Volunteers and First Aiders has yet to be arranged to follow up the Induction process. Date to be fixed at the July Parish Council Meeting.</p>
31	<p>Village Security Matters Information on the Neighbourhood Watch Scheme awaits. Contact has been made with the Co-ordinator.</p>
32	<p>Dog Fouling The leaflet for Residents has been distributed. Action regarding the acquisition of two extra waste bins awaits. To be discussed at the next Parish Council Meeting.</p>
33	<p>Planning Application 22/00491/HSE. Teal Cottage, Wheatley Road, Clayworth. Two storey side extension, detached outbuilding and new wall. It was agreed that the Parish Council has no objection to the proposal and no comment to make.</p>

Signed(Chairman).....Date

CLAYWORTH PARISH COUNCIL

34	Any other business Litter picking within the Village for Insurance purposes was clarified.
35	Date and time of the next meeting It was agreed that the date of next Parish Council Meeting will be Wednesday 15 June 2022 at 8pm in the Memorial Hall. The Chairman closed the meeting at 903pm.

Signed(Chairman).....Date