

CLAYWORTH PARISH COUNCIL
NOTICE OF MEETING

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 12th April 2016 at 8PM in the MEMORIAL HALL .**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 2nd day of April 2016

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declarations of interest
3. Minutes of the meeting held on 8th March 2016
4. Matters arising from the minutes
5. Finance
 - a. Bank balances
 - b. Payments
 - Sharpe Group Limited – Monthly web site charge £30
 - C. Hollands – Clerks salary for 3 months to 31 March £554.16
 - C. Hollands – Clerks expenses for 3 months to 31 March £81.67
 - HMRC - PAYE on Clerks Salary £138.54
 - c. To approve the accounts for 2015/2016
 - d. Top agree the Annual return and Governance statements
6. Correspondence
7. Memorial Hall
8. Queens 90th Birthday celebrations
9. Planning Application
 - 16/00048/HSE The Grange, Town Street, Clayworth. Construct new concrete base and install oil tank.
10. Any other business
11. Date and time of the next Parish Council Meeting in the Memorial Hall.