

**CLAYWORTH PARISH COUNCIL**  
**NOTICE OF MEETING**

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 10TH DECEMBER 2019, at 8pm in the MEMORIAL HALL.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 2nd day of December 2019

Clerk of the Parish Council

**BUSINESS TO BE TRANSACTED**

1. Public Session
2. Apologies for absence.
3. Declarations of interest
4. Minutes of the Meeting held on 12th November 2019
5. Matters arising from the minutes
6. Finance
  - a. Bank balances
  - b. Payments
    - Sharpe Group Ltd – Monthly Website Charge £30
    - North Notts Landscapes – Grass Cutting in October and November £136.80
    - CPRE – Subscription £36
  - c. Budget 2020/2021
7. Correspondence
8. Village Flood Defences
9. V E Day Celebrations
10. Any other business
11. Date and time of the next Parish Council Meeting in the Memorial Hall.