

CLAYWORTH PARISH COUNCIL
NOTICE OF MEETING

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **Tuesday 11 April at 8PM in the MEMORIAL HALL .**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 2nd day of April 2017

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declarations of interest
3. Minutes of the meeting held on 14th March 2017
4. Matters arising from the minutes
5. Finance
 - a. Bank balances
 - b. Payments
 - Clayworth PCC – Grant toward Cemetery maintenance and grass cutting £500
 - Sharpe Group – Monthly website charge £30
 - C. Hollands – Clerks salary for 3 months to 31 March £559.68
 - C. Hollands – Clerks expenses for 3 months to 31 March £80.47
 - HMRC – PAYE on Clerks salary £139.92
 - Malcolm Lane and Son – Replacement notice board keys £16.62
 - c. To approve the Parish Council Accounts for the year ending 31 March 2017
 - d. To approve the Annual Return Annual Governance Statement
 - e. To approve the Annual Return Accounting statements
 - f. Internal Audit
6. Correspondence
7. Village Street Furniture
8. Bassetlaw Spring Clean
9. Planning Application – 17/00302/FUL. Leyfield Farm, Leyfield Farm Access Road, Wiseton.
Convert Agricultural Buildings into three Dwellings with associated parking and amenity space. Alter existing access and access track to provide passing places and bin storage.
10. Any other business
11. Date and time of the next Parish Council Meeting in the Memorial Hall.