

CLAYWORTH PARISH COUNCIL
NOTICE OF MEETING

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 14TH MAY 2019, at 730pm in the MEMORIAL HALL.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 5th day of May 2019

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Councillors Acceptance of Office
2. Election of Chairman
3. Election of Deputy Chairman
4. Public Session
5. Apologies for absence.
6. Declarations of interest
7. Minutes of the meeting held on 9th April 2019
8. Matters arising from the minutes
9. Finance
 - a. Bank balances
 - b. Parish Council Insurance Renewal
 - c. Payments
 - Came and Co – Parish Council insurance premium £352.85
 - North Notts Landscapes – Grass Cutting x3 cuts £205.20
 - Sharpe Group Limited – Monthly Website Charge x2 £60
 - The Cumbria Clock Company – Clock Service £186
 - S. Cartwright – Internal Audit Fee £25
 - NALC – Training Fee £35
 - d. Grant Application from Ranskill Village Plan Group £100
 - e. Internal Audit Report
 - f. To approve the Annual Return Annual Governance Statements
 - g. To approve the Annual Return Accounting Statements
10. Correspondence
11. Wheatley Road Update
12. Any other business
13. Date and time of the next Parish Council Meeting in the Memorial Hall.

CLAYWORTH PARISH COUNCIL

ANNUAL PARISH MEETING

Tuesday 14th May 2019

815pm

In the Memorial Hall

AGENDA

1. Apologies for absence
2. Minutes of the Annual Parish Meeting held on 8th May 2018
3. Matters arising from the minutes
4. Chairman's Report
5. Village Organisation Reports
6. Questions and any other Village matters.

Everyone is welcome to attend

The Annual Meeting of the Parish Council, which members of the public may attend as observers, will follow the Annual Parish meeting.