

**CLAYWORTH PARISH COUNCIL**

<b>Minutes of the Parish Council Meeting</b>	
	<p>A Meeting of Clayworth Parish Council was held remotely using the Zoom platform on Tuesday 13<sup>th</sup> April 2021 at 8 pm.</p> <p>Participants were: Councillors J. Hunter Shaw, M. Booth, J Booth, P Wilkinson, T. Taylor (County Councillor), B Sofflet (District Councillor) and C. Hollands (Clerk)</p>
1	<p>Public Session</p> <p>B Sofflet mentioned activity on Toft Dyke to clear undergrowth and look at funding work on the culvert.</p> <ul style="list-style-type: none"> <li>• T. Taylor informed the Meeting that the Waste and Minerals Plan has been debated and adopted by the County Council. The Plan deals with quarrying and excavating. There are no sites planned in and around Clayworth.</li> <li>• With the election approaching on 6 May, the Councillors have to conduct themselves carefully in accordance with the rules.</li> </ul>
2	<p>Apologies for absence</p> <p>None</p>
3	<p>Declarations of interest</p> <p>None</p>
4	<p>Minutes</p> <p>It was agreed that the minutes of the meeting held on Tuesday 9<sup>th</sup> March 2021 having been circulated, be accepted as a true and correct record.</p>
5	<p>Matters arising from the minutes</p> <p>None</p>
6	<p>Finance</p> <ul style="list-style-type: none"> <li>a. Bank balances A report on the Bank Balances was noted.</li> <li>b. The Accounts for the year ending March 2021 were agreed and accepted.</li> <li>c. Payments The following payments were agreed. Cheque numbers in brackets. Sharpe Systems – Monthly Website Charge £30 (101407) North Notts Landscapes – Grass Cutting March £74.40 (101408) Iron Tree Designs Ltd – Speed Limit Signs £300 (101409) C Hollands – Clerks Quarterly Salary £648.48 (101410 and 101411) C Hollands – Clerks Quarterly Expenses £127.43 (101412) HMRC – PAYE on Clerks Salary £162.12 (101413)</li> </ul>
7	<p>Correspondence</p> <p>Items of correspondence have been circulated via e mail and any relevant information placed on the Village Facebook page. The content of an e mail received from a resident requesting certain information was discussed at length. The request may be broken down into four parts. Bulb Planting and Litter Picking in the Village. The role of the Parish Council and Clerk. The Meeting felt that the content and tone of the enquiry was unfriendly and disrespectful to Councillors, Clerk and the Parish Council as a whole. It was agreed that the response to the resident will be as follows:</p>

Signed .....(Chairman).....Date

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	<ul style="list-style-type: none"> <li>• The Parish Council has no plans for Bulb Planting in the Village. The resident will need to contact Highways Department at VIA to obtain advice on any such initiative. The Parish Council may look at funding the purchase of bulbs if the initiative goes ahead.</li> <li>• The Parish Council usually participates in the Bassetlaw Spring Clean exercise that is planned each Spring. Due to Covid 19, the Spring Clean was not possible this year. However, the Parish Council will carry out a Litter Pick on 1<sup>st</sup> May subject to District Council approval and the necessary materials being made available.</li> <li>• The role of the Parish Council and Clerk. The resident has previously been given the links to information on the Government Website where the role of both Parish Council and Clerk are outlined in detail. It was agreed that should the Resident require any further information, relating to Clayworth in particular, that he contact the Chairman direct.</li> </ul>
8	<p><b>Wall on Town Street</b> A resident has complained about the condition of a wall opposite The Blacksmiths on Town Street. It was agreed that the condition of the wall will be assessed to decide if the wall is structurally unsafe or purely subject to cosmetic wear before contacting Savills who are the Owners Agent.</p>
9	<p><b>Parish Council Meetings</b> The Clerk explained that the current legislation allowing 'Zoom' Meetings expires on 6 May. After that time the Parish Council will need to return to 'face to face' Meetings. However, legislation around Meetings and the 'rule of 6' make this difficult until 21<sup>st</sup> June when restrictions will be lifted. The Parish Council is obliged to hold Annual Meetings in the month of May. It was agreed that the next Parish Council Meeting will take place on 4<sup>th</sup> May to comply with legislation.</p>
10	<p><b>Parish Council Vacancies</b> The Clerk informed the Meeting that the Council may now co-opt to fill the three Councillor Vacancies. It was agreed that information will be placed on the Village Facebook Page and Parish Council Website to attract Applicants.</p>
11	<p><b>Traffic Speed Initiatives</b> The adhesive speed signs for affixing to wheelie bins have been ordered. The order will be processed when the payment is received. The signs will be delivered to residents by hand when they are available.</p>
12	<p><b>Residents Welcome Pack</b> It was agreed that a 'low key' letter will be produced for new Residents to the Village directing them to the Parish Council Website and Village Face Book page as sources of information and also providing contacts for the existing Village Groups and Trades People.</p>
13	<p><b>Parish Council Website</b> The Clerk outlined statistics provided to show the use that is made of the Parish Council Website during the preceding year. This information will be sent to Councillors for perusal.</p>
14	<p><b>Communicating with Residents</b> The Village Facebook page and Newsletter reaches some 50% of the Village. It was agreed that efforts will be made to reach the remaining 50% through direct delivery, Memorial Hall Noticeboard and weekly Mobile Post Office visits. It was accepted that there may be some residents that do not want to be reached.</p>
15	<p><b>Flooding Sub Committee items</b></p>

Signed .....(Chairman).....Date

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	<ul style="list-style-type: none"> <li>• There was a lengthy discussion about the Toft Dyke improvements and the funding to carry out the work envisaged. The total fund for carrying out the improvements stands at £32K made up from contributions of £10K from the County Council and £22K from the District Council. A contribution of £1K from Clayworth Parish Council was considered to be a reasonable sum. A likely start date for the works is Spring 2022. There was a lengthy discussion about the project and the following was discussed and agreed:</li> <li>• Any Parish Council contribution will be subject to sight of final costings.</li> <li>• There is some concern about the suggestion of a Phase 2 to the Project and if Clayworth Parish Council may be asked to provide more funding if this phase goes ahead.</li> <li>• The Parish Council will commit to funding of £1K but would prefer this to be spread between the 2021/2 and 2022/3 financial years.</li> <li>• Any contribution made will be to cover both Phase 1 and 2 of the Project.</li> </ul>
16	<p>Planning Consultation. 104/D/ClayFP6. The Proposed Diversion of Clayworth Footpath Number 6. It was agreed that the Parish Council has no objection to the proposal and no comment to make.</p>
17	<p>Planning Application 21/00458/HSE. Rear Extension. Beck View Farm, Beck Lane, Clayworth. It was agreed that the Parish Council has no objection to the proposal and no comment to make.</p>
18	<p>Any other business It appears that the gates to Jonathons Yard where the Emergency Supplies Container is kept have been padlocked. The Clerk will liaise with Savills to resolve the issue.</p>
19	<p>Date and time of the next meeting It was agreed that the next Parish Council meeting will be held remotely on Tuesday 4th May 2021 at 730pm using the Zoom platform. The Chairman closed the meeting at 928pm.</p>

Signed .....(Chairman).....Date