

CLAYWORTH PARISH COUNCIL

	<p align="center">Minutes of the Parish Council Meeting</p> <p>A Meeting of Clayworth Parish Council was held remotely using the Zoom platform on Tuesday 8th September 2020 at 8 pm. Participants were: Councillors M. Booth (Chair), J. Booth, P Wilkinson, C. Myers, M. Lynam, T. Taylor (County Councillor), B. Sofflet (District Councillor) and C. Hollands (Clerk)</p>
43	<p>Public Session</p> <p>No matters were raised.</p>
44	<p>Apologies for absence</p> <p>Councillor J. Hunter Shaw</p>
45	<p>Declarations of interest</p> <p>None</p>
46	<p>Minutes</p> <p>It was agreed that the minutes of the meeting held on Tuesday 11th August 2020, having been circulated, be accepted as a true and correct record. The Council approved the minutes. The Deputy Chairman will sign them when appropriate so to do.</p>
47	<p>Matters arising from the minutes</p> <p>None</p>
48	<p>Finance</p> <ul style="list-style-type: none"> a. Bank balances A report on the Bank Balances was noted. b. Payments The following payments were agreed. Cheque numbers in brackets. Sharpe Systems – Monthly Website Charge £30 (101383) North Notts Landscapes – Grass Cutting during August £72 (101384) c. NALC 2020-2021 National Salary Award. It was agreed that the new Salary Scales for the Clerk will be implemented and in addition, the Clerks' Salary Scale be raised to SCP20. The Clerk thanked the Council. d. Sharpe Group Proposals. The Clerk explained that Sharpe Group has received complaints from other Councils that the current e mail system used in conjunction with the Website package is prone to error particularly when corresponding with 'Gmail' addresses. The proposal is to move to a new system that will solve this issue and also provide further functionality particularly with a variety of Apps. Whilst Clayworth may have experienced the odd glitch, the current system has proved suitable for the type and volume of e mail correspondence that is sent and received. Apart from an initial installation cost of £95 for the new system, Sharpe will also be charging £114 per annum for the managed service. Given that the new system will offer little benefit to Clayworth, it seems unreasonable that the Council should pay additional cost. In conversation with Sharpe Group, the possibility of sourcing alternative systems was discussed. It was agreed that the Clerk will pursue this option with Sharpe Systems and that the matter will be discussed at the next Parish Council Meeting.

Signed(Chairman).....Date

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49	<p>Correspondence</p> <p>Various items of correspondence have been circulated via e mail and any relevant information placed on the Village Facebook page.</p>
50	<p>CPC Sub Committee update on Flood Prevention Strategy</p> <p>Members of the Sub Committee have met with representatives from the relevant Authorities to discuss the issues on site. A further Meeting is planned with a representative from Severn Trent on 15 September. It was suggested that a face to face Meeting be held between the Parish Council and Sub Committee to discuss the findings with a view to a formal presentation being made at the October Parish Council Meeting. The Clerk pointed out that face to face Meetings are not allowed at the present time due to Covid 19 and that any discussion about the Sub Committees work must be brought to a Parish Council Meeting in order that the Public and Councillors have the opportunity to comment. Transparency is key to all of the Parish Councils' work. In addition, whilst residents from the Village may be involved in the Committees work, the lead must be a Councillor for reasons of standards and accountability. The Deputy Chairman confirmed that this was the case. This item will be placed on the October Parish Council Meeting Agenda.</p>
51	<p>Greys Bridge Condition issues</p> <p>The Clerk informed the Meeting that he has contacted the Canals and River Trust about the apparent deterioration in the Bridge structure. Having considered the photographs submitted, CRT Operations and Engineering Team are to re visit the Bridge and carry out a formal assessment. The Parish Council will be informed of the outcome.</p>
52	<p>Leyfield Farm footpath issues</p> <p>The Clerk updated the Meeting on action taken and read the content of an e mail from the VIA Rights of Way Team. It seems that a temporary diversion has been agreed to route the footpath away from the Farm buildings although the signage used is somewhat sparse. The Occupier of the Farm has been told that the new route is a request for the public to use it and that the legal line of the footpath stands if walkers so choose. The Occupiers have been warned about their conduct and that confrontational behaviour will not be accepted. T. Taylor, County Councillor, re iterated later in the Meeting the steps taken and that the definition of 'temporary' in terms of the diversion is a matter for ongoing clarification.</p>
53	<p>Clayworth Emergency Plan</p> <p>It was agreed that the updated Emergency Plan previously circulated be adopted. Councillor M. Lynam offered to keep the Plan up to date and the content will be reviewed in February 2021. There was some discussion as to the location of the Emergency Supplies Container and if Johnathons' Yard was still appropriate. The future of the Yard will be clarified and necessary action proposed.</p>
54	<p>Village Flooding issues</p> <p>The Clerk informed the Meeting of a concern raised by the Finance Director of the Boat Club concerning a breach of the Canal wall and flooding to the adjacent land. It was agreed that the Clerk will raise the matter with the Canals and River Trust requesting that appropriate action be taken.</p>
55	<p>Memorial Hall Notice Board</p> <p>Councillor C Myers has assessed the damage and kindly offered to undertake remedial work. It was agreed that the Parish Council will reimburse the cost of materials upon receipt.</p>

Signed(Chairman).....Date

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56	<p>Crime Prevention/Neighbourhood Watch</p> <p>There was discussion about the response to the suggestion of setting up a scheme and the experience of past endeavours in this direction. It seems residents became disheartened with a previous scheme and have expressed no interest in resurrecting the format.</p> <p>It was agreed that a note will be placed on the Village Facebook page and Website in a further attempt to encourage interest. The matter will be further discussed at the next Parish Council Meeting.</p>
57	<p>Village Clean Up</p> <p>A resident has complained about the appearance of the Village and the condition of hedges and trees abutting public footpaths. It was agreed that a polite note be placed on the Newsletter and Website asking residents to attend to the areas outside their own property.</p>
58	<p>Any Other Business</p> <p>There is Bassetlaw Forum Meeting planned for 17 September using the Zoom Platform.</p>
59	<p>Date and time of the next meeting</p> <p>It was agreed that the next Parish Council meeting will be held remotely on Tuesday 13^h October 2020 at 8pm using the Zoom platform. The Deputy Chairman closed the meeting at 845pm.</p>

Signed(Chairman).....Date