

CLAYWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting	
	<p>A meeting of the Clayworth Parish Council was held in the Memorial Hall on Tuesday 12th April 2016 at 8pm. Present were: Councillors J Hunter Shaw, N. Fletcher and P Fletcher Also in attendance: C. Hollands (Clerk)</p>
1	<p>Public Session The Clerk summarised a report received from District Councillor K. Sutton that outlined some developments on the current devolution process and gave detail of Projects the Councillors' fund has been able to help.</p>
2	<p>Apologies for absence County Councillor E. Yates, District Councillor K. Sutton, Councillors M. Booth, R. Clark and L. Clark.</p>
3	<p>Declarations of interest None</p>
4	<p>Minutes It was agreed that the minutes of the meeting held on Tuesday 8th March 2016, having been circulated, be accepted as a true and correct record. The Council approved the minutes and the Chairman duly signed them.</p>
5	<p>Matters arising from the minutes None</p>
6	<p>Finance</p> <ol style="list-style-type: none"> a. A report on the Bank balances was noted. b. The following payments were agreed. Cheque number in brackets. Sharpe Group Limited – Monthly web site charge £30 (101203) C. Hollands – Clerks Salary for 3 months £554.16 (101204) C. Hollands – Clerks Expenses for 3 months £86.67 (101205) HMRC – PAYE on Clerks Salary £138.54 (101206) <p>As only one signatory was present at the Meeting, it was agreed that the Clerk will obtain the second signature on the cheques when a second signatory is available.</p> <ol style="list-style-type: none"> c. The meeting approved the Annual Accounts for the year ending 31st March. The Chairman signed the Annual Return accordingly. d. The Meeting agreed the Annual Audit Return and the Governance Statements that were read out by the Clerk. The Chairman signed the Annual Return accordingly.
7	<p>Correspondence</p> <ol style="list-style-type: none"> 1. Literature concerning the production of Mugs and other Memorabilia to mark the Queens 90th Birthday Celebrations. 2. Literature from the Heritage Countryside Group and Princes Trust Fund concerning funding available for projects. 3. Literature from the County Council concerning the recent changes to Recycling arrangements and the need for individuals to register to use the Councils Waste facilities.

Signed(Chairman).....Date

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	<p>4. A document outlining Educational Courses that are available at Gainsborough this Summer.</p> <p>It was agreed that these and other items of correspondence be circulated to Councillors for their information.</p>
8	<p>Memorial Hall</p> <p>The Annual Meeting of the Memorial Hall Committee is scheduled for the 21st April. It is anticipated that new Officers for the Committee will be appointed at that Meeting. The Clerk expressed his concern that cheques for Memorial Hall business are being signed by the erstwhile Chairman and Treasurer. It was accepted that this is a matter of expedience and a situation that will be resolved following the Annual Meeting.</p>
9	<p>Queens 90th Birthday Celebrations</p> <p>Councillor N. Fletcher explained that the arrangements are currently on hold pending confirmation from the County Council that the Street can be closed for the event. It was agreed that the Clerk will follow up to obtain the necessary confirmation.</p>
10	<p>Planning Application</p> <p>16/00048/HSE The Grange, Town Street, Clayworth. Construct new concrete base and install oil tank.</p> <p>After discussion it was agreed that the Parish Council has no objection to the proposal and no comment to make.</p>
11	<p>Any other business</p> <p>None</p>
12	<p>Date and time of the next meeting</p> <p>It was agreed that the next Parish Council meeting would be held on Tuesday 10th May 2016 in the Memorial Hall at 8pm. This will be the Annual Parish Meeting as well as the Annual Parish Council Meeting. The Chairman closed the meeting at 830pm.</p>

Signed(Chairman).....Date