

**CLAYWORTH PARISH COUNCIL**

| <b>Minutes of the Parish Council Meeting</b> |   |
|--|---|
|  | <p>A Meeting of Clayworth Parish Council was held remotely using the Zoom platform on Tuesday 12<sup>th</sup> January 2021 at 8 pm.</p> <p>Participants were: Councillors J. Hunter Shaw, P Wilkinson, M. Lynam, T. Taylor (County Councillor), B. Sofflet (District Councillor) and C. Hollands (Clerk)</p>  |
| 108  | <p>Public Session</p> <ul style="list-style-type: none"> <li>• B. Sofflet informed the Meeting that the Draft Local Plan is still out for Consultation until the 20<sup>th</sup> January. As the previous Housing target increase has been reduced to 5%, this target has been met already by Planning Applications that have been granted. The Plan does not impact on Clayworth and that will be the situation until 2037. There are currently two vacancies in the Planning Department for Enforcement Officers.</li> <li>• T. Taylor informed the Meeting that the Covid Vaccination roll out is being orchestrated by the local CCG's. The system is in place so residents are asked not to ring in to make enquiries about vaccinations. Transport is available for those that require it.</li> </ul> |
| 109  | <p>Apologies for absence<br/>Councillors C Myers, M Booth and J Booth.</p>  |
| 110  | <p>Declarations of interest<br/>None</p>  |
| 111  | <p>Minutes<br/>It was agreed that the minutes of the meeting held on Tuesday 8<sup>th</sup> December 2020, having been circulated, be accepted as a true and correct record. The Council approved the minutes. The Chairman will sign them when appropriate so to do.</p>   |
| 112  | <p>Matters arising from the minutes</p> <p>Minute 96. The Clerk informed the Meeting that he had contacted Cumbria Clock Company and established that if the quoted work is carried out at the same time as the Annual Service the cost will reduce to £550.</p> <p>Minute 99. The Clerk informed the Meeting that he had received confirmation from the Rights of Way Officer that the new footpath route is across land owned by the Henry Smith Charity and that a Maintenance Agreement will be put in place.</p> <p>Minute 104. It was agreed that the Parish Council will submit a response to the Bassetlaw Local Plan to obtain clarification on certain points. Councillor M Lynam will liaise with the Clerk to finalise content.</p>   |
| 113  | <p>Finance</p> <ul style="list-style-type: none"> <li>a. Bank balances<br/>A report on the Bank Balances was noted.</li> <li>b. Payments<br/>The following payments were agreed. Cheque numbers in brackets.<br/>Sharpe Systems – Monthly Website Charge £30 (101396)<br/>Clayworth Memorial Hall – Grant for Fire Doors £500 (101397)<br/>Clayworth PCC – Grant toward Grass Cutting £500 (101398)<br/>C Hollands – Clerks Quarterly Salary £648.48 (101399)<br/>C Hollands – Clerks Quarterly Expenses £52.46 (101400)<br/>HMRC – Paye on Clerks Salary £162.12 (101401)</li> </ul>   |

Signed .....(Chairman).....Date

**CLAYWORTH PARISH COUNCIL**

|     |  |
|-----|--|
|     | <p align="center">c. Budget 2021/2022<br/>The Draft Budget for 2021/2022 previously circulated by the Clerk was agreed.</p>  |
| 114 | <p>Correspondence<br/>Various items of correspondence have been circulated via e mail and any relevant information placed on the Village Facebook page.</p>  |
| 115 | <p>Greys Bridge – Condition issues<br/>The Clerk read aloud a report received from the Canals and River Trust following a site visit by one of their Engineering Team. The report set out their findings and that no further action was required at this time. It was agreed that the Parish Council will report any further movement seen in the structure.</p>   |
| 116 | <p>Wiseton Road – Condition issues<br/>The Clerk read aloud a report received from VIA following a site visit by one of their Inspectors. The Road Surface on the section close to Greys Bridge reported by the Parish Council to be damaged is not seen as requiring any attention at this time.</p>  |
| 117 | <p>Emergency Supplies Container<br/>It was reported that the Container has been restocked and now contains 300 Sandbags, plus empty sacks , a quantity of absorbent bags and Sand. There was discussion as to the type of lock to be installed on the Container and it was agreed that a combination lock will be the appropriate choice. This will be sourced, fitted and the relevant people informed of the code.</p>   |
| 118 | <p>Flood Prevention Sub Committee Progress Report<br/>There followed a lengthy discussion around three main issues.</p> <ol style="list-style-type: none"> <li>1. The content of a letter to be circulated to residents that had been circulated to Councillors prior to the Meeting.</li> <li>2. Riparian Owners. How to inform RO's of their responsibilities and the impact that the General Data Protection Regulations has on the content of any communication.</li> <li>3. How the letter and RO information should be distributed.</li> </ol> <p>The content of the letter was broadly agreed subject to two inclusions.</p> <ol style="list-style-type: none"> <li>1. A reference to ensuring that Cars on Main Street are moved prior to Gulley cleaning and a note about Riparian Owners responsibilities.</li> <li>2. The Residents letter is to be distributed via the Website and Facebook Page at this time as door to door deliveries by hand are not possible and the cost of postage is prohibitive. The possibility of using the Royal Mail Walk/Sort Service was suggested and this will be researched by the Clerk.</li> </ol> |
| 119 | <p>Flooding Sub Committee progress Report<br/>Members of the Sub Committee have met with various Agencies to look at potential flooding issues around The Beck. Some improvements may be considered subject to funding being available and the Parish Council making some contribution toward the cost of the works. There is some dissatisfaction about the standard of gulley cleaning works carried out last year. It was agreed that parked vehicles on Town Street hinder such work and it may be useful if sufficient notice of intended works can be given to be passed on to residents.</p>  |
| 120 | <p>Any other business<br/>It is reported there is an increase in Motor Cycle activity during week ends on footpaths close to the Nature Reserve. Such activity churns up, the surface causing difficulty for pedestrians. It was agreed that this information will be passed on to the PCSO for attention.</p>   |

Signed .....(Chairman).....Date

**CLAYWORTH PARISH COUNCIL**

|     |  |
|-----|--|
| 121 | Date and time of the next meeting<br>It was agreed that the next Parish Council meeting will be held remotely on Tuesday 9th February 2021 at 8pm using the Zoom platform. The Chairman closed the meeting at 909pm. |
|-----|--|

Signed .....(Chairman).....Date