

**CLAYWORTH PARISH COUNCIL**  
**NOTICE OF MEETING**

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the Parish Council of the above named Parish will be held on **WEDNESDAY 18<sup>th</sup> May 2022 at 8pm** following the Annual Parish Meeting to be held in the Memorial Hall. All members of the Council are hereby summoned to attend remotely for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 10th day of May 2022

Clerk of the Parish Council

**BUSINESS TO BE TRANSACTED**

1. Election of the Chairman
2. Election of the Deputy Chairman
3. Public Session
4. Apologies for absence.
5. Declarations of interest
6. Minutes of the Meeting held on 20<sup>th</sup> April 2022
7. Matters arising from the minutes
8. Finance
  - a. Bank balances
  - b. Parish Council Insurance renewal
  - c. Payments
    - Sharpe Group – Website Charge £30
    - North Notts Landscapes – Grass Cutting in April £156
    - ICO Data Protection Fee £40
    - SLCC – Annual Membership Fee £98
    - S. Brack – Leaflet Printing £50.43
    - S Cartwright – Audit Fee £25
    - Gallagher – PC Insurance Premium £419.48
  - d. Internal Audit Report
  - e. To approve the Annual Return Annual Governance Statements
  - f. To approve the Annual Return Accounting Statements
  - g. To approve the Certificate of exemption for 2021/2022
  - h. Grant Application by Clayworth PCC
9. Correspondence
10. Flooding matters
11. West Burton Solar Project
12. Emergency Plan/Volunteer Training
13. Village Security matters

14. Dog Fouling
- 15 Planning Application  
22/00491/HSE. Teal Cottage, Wheatley Road, Clayworth. Two storey side extension,  
detached outbuilding and new wall.
- 16 Any other business
17. Date and time of the next Parish Council Meeting.

CLAYWORTH PARISH COUNCIL

ANNUAL PARISH MEETING

Wednesday 18th May 2022

8pm

Clayworth Memorial Hall

AGENDA

1. Apologies for absence
2. Chairman's Report
3. Village Organisation Reports
4. Questions and any other Village matters.

Everyone is welcome to attend

The Annual Meeting of the Parish Council, which members of the public may view as observers, will follow the Annual Parish meeting.