

**CLAYWORTH PARISH COUNCIL**

<b>Minutes of the Parish Council Meeting</b>	
	<p>A meeting of the Clayworth Parish Council was held in the Memorial Hall on Tuesday 12<sup>th</sup> January 2016 at 8pm.  Present were: Councillors J Hunter Shaw, M. Booth, L. Clark , R. Clark, N Fletcher and P Fletcher  Also in attendance: K. Sutton (District Councillor) and C. Hollands (Clerk)</p>
105	<p><b>Public Session</b>  The Clerk raised the subject of devolution and the two proposals currently on the table from North Midlands and South Yorkshire. Whilst it appears that the Sheffield proposal makes specific provision for investment in Bassetlaw and details what that investment may be, the North Midlands proposal is more general in nature. The Clerk asked if the District Councillor could shed any light on the subject. K. Sutton explained that discussions are on going and that there is nothing she is able to add at this stage.</p>
106	<p><b>Apologies for absence</b>  None</p>
107	<p><b>Declarations of interest</b>  None</p>
108	<p><b>Minutes</b>  It was agreed that the minutes of the meeting held on Tuesday 8th December 2015, having been circulated, be accepted as a true and correct record. The Council approved the minutes and the Chairman duly signed them.</p>
109	<p><b>Matters arising from the minutes</b>  It appears that the footpath from St Peters Lane to Greys Bridge has still not been cleared. There is also a quantity of refuse that has been 'fly tipped' in the lay by on Wiseton Road close to Greys Bridge. The Clerk agreed to progress both matters.</p>
110	<p><b>Finance</b></p> <p>a. A report on the Bank balances was noted. The Clerk pointed out that the balance includes £1043 received from NALC by way of settlement of the claim for the setting up of a website and associated costs to meet with the requirements of the Transparency Code. The Claim has been settled in full.</p> <p>b. The following payments were agreed. Cheque number in brackets.  North Notts Landscapes Grass Cutting November 13th £55.20 (101191)  Sharpe Group Limited – Monthly web site charge £30 (101192)  C Hollands Clerks salary for 3 months £554.16 (101193)  HMRC Paye on Clerks salary £138.54 (101194)  C Hollands Clerks expenses for 3 months £105.10 (101195)  CPRE Annual Membership £36 (101196)</p> <p>The question of making the monthly website payment to Sharpe Group by way of Direct Debit was raised. The Clerk will investigate the Direct Debit/Standing Order options.</p> <p>c. The Clerk informed the meeting that a quote had been requested from North Notts Landscapes to fulfil the Grass Cutting Contract for 2016. The price quoted is £50 per cut. The Clerk explained that he had been in touch with the Contractor and asked for justification of the price increase. It appears that employee costs such as workplace pension and minimum wage have impacted on costs. Although in percentage terms the increase is substantial, in cash terms</p>

Signed .....(Chairman).....Date

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	<p>it is in fact quite small. After discussion it was agreed that the Parish Council is satisfied with the work carried out by North Notts Landscapes and that they be awarded the contract for 2016.</p> <p>d. The Clerk outlined the draft budget for 2016 /7 that has been circulated to Councillors and the basis upon which it has been formed. Options for the Precept request were discussed and it was agreed that the sum requested shall be the same as 2015/6, a zero increase.</p>
111	<p>Correspondence</p> <ol style="list-style-type: none"> <li>1. A letter of thanks from 5 Village First Responders for the help and support given by the Parish Council. Volunteers are still needed to man the service and it was agreed that a note to this effect be placed on the Parish Council web site.</li> <li>2. A letter from the County Council regarding spending proposals for the coming financial year and giving notice of a Public Consultation to be undertaken.</li> <li>3. Information from the Environment Agency concerning the risk of heating oil leaking from tanks and finding its way into the watercourses.</li> <li>4. The Parish Council agreed to note various other items of correspondence that together with the item 1 are to be circulated to Councillors for information.</li> </ol>
112	<p>Audit arrangements</p> <p>The Clerk outlined the changes that are to take place with regard to Annual Audit and the submission of returns for smaller Parish Councils that will include Clayworth. The Parish Council has the opportunity to opt out of the 'Sector Led Body Audit Procurement' arrangement, the start up costs of which are to be funded by the Government. This is effectively an exercise to provide appropriate Audit expertise should it be needed. The alternative is for the Parish Council to make its own arrangements with associated costs. It was agreed that Clayworth Parish Council do not wish to opt out of the Sector Led facility currently being worked on by NALC.</p>
113	<p>Memorial Hall</p> <p>The Meeting was informed that the Memorial Hall Committee are currently without a Chairman. A Meeting has been arranged for the coming week to progress the issue of appointing a Chairman and understanding the nature of the constitution that is in place to govern the Committees' activities. The Parish Council will discuss developments at the next Parish Council Meeting.</p>
114	<p>Planning Applications</p> <p>15/01635/HSE Jasmine Cottage, St Peters Lane, Clayworth. Demolish existing single storey rear extension, erect two storey and single storey rear extensions and detached single storey garage and store to rear.</p> <p>15/01666/CAT Fell Silver Birch tree due to crown die back at Retford and Worksop Boat Club, Clayworth Common .</p> <p>After discussion it was agreed that the Parish Council has no objections to the proposal. However, it was asked if a comment be added in relation to the Boat Club application that a new tree be planted for ecological reasons.</p>
115	<p>Any other business</p> <p>A suggestion that a welcome pack be provided for new residents of the village was discussed. It was agreed that new residents be referred to the Parish website and that any other information may be an issue for the Church or Village as a whole to consider.</p>

Signed .....(Chairman).....Date

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116	Date and time of the next meeting It was agreed that the next Parish Council meeting would be held on Tuesday 9 <sup>th</sup> February 2016 in the Memorial Hall at 8pm. The Chairman closed the meeting at 845pm.
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Signed .....(Chairman).....Date