

Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 16th Nov 2023 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present:	Cllr Edwin Rose	Chairman
	Cllr Eve Moralee	Vice-Chair
	Cllr Sarah Brack	
	Cllr Peter Wilkinson	
Also, Present	Ed Knox	Clerk/Responsible Financial Officer
	3	Members of the Public
	County Cllr	Tracey Taylor
	2	Bassetlaw Neighbourhood Planners

46/23 To Approve Apologies for Absence
None.

47/23 To Record Declarations of Interest in any items to be discussed
None.

48/23 To Approve the previous meeting Minutes
After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

49/23 To Receive District & County Councillors Reports
Dist Cllr McFarland: Dist Cllr McFarland did not attend.
County Cllr Taylor: Cllr Taylor provided an update on County Council matters to the Council which included:

- The D2N2 has received Royal Ascent.
- STEP the UKEA are progressing with the project to plan.
- The National Grid Pylon's proposal consultations are live.
- NSIP Solar farms are being planned for around Sturton and High Marnham, the stance of the County Council will be to object on the basis of using all the local capacity of the grid which may have a detrimental effect on the STEP project once it goes on line.
- The Local Communities Fund is currently open.
- NCC's budget consultation concluded with over 4,000 responses.
- Cllr Taylor gave an explanation for Cllr Moralee regards reports in the press over potential County Council budget deficits.

➤ Adjournment – (10 Minute max) Public Forum

A member of the public asked the Parish Council to chase Notts Police for an update on the recruitment of the replacement for the local policeperson.

A member of the public thanked the Parish Council for the recruitment of the Lengthsman and the positive impact already seen by his work undertaken so far.

A member of the public asked County Cllr Taylor if further work was due on the road at Clayworth Common, the stretch that NCC have undertaken repairs to is of a high standard but at least another 50m section which was painted yellow, could do with further work. Cllr Taylor asked for the matter to be chased by reporting it on either the MyNotts App or the County Council website.

Cllr Rose welcomed the Bassetlaw Neighbourhood Planners who gave an overview of the Know Your Place Neighbourhood Priorities Statement process which BDC are now offering to parishes, it would be organised and funded by BDC, after which the Parish Council has the option to progress to a Neighbourhood Plan if they wish to do so. The Lead Planner explained that the Parish Council could also request to designate the parish as a Neighbourhood Plan area and this would allow for BDC to liaise with AECOM who would create a report and allow access to funding for this. The Parish Council felt this was a good idea and will add both the Neighbourhood Priorities Statement & Parish Designation to the next agenda.

The Clerk will register Clayworth PC with Ordnance Survey so that it will allow Bassetlaw to produce various parish maps.

50/23 To note progress on registration of the Wharf and the Green with HM Land Registry and its future valuation/use.
Cllr Moralee visited the archives in October, only a small reference to the Wharf was found in the 1892-1967 minutes. However, a signed declaration letter has been kindly provided from a member of the public, which will be sent onto the

Solicitors and the registration process will be attempted. The Clerk clarified that this agenda item will only reappear once the process completes and it can take over 2 years for a first-time registration with HM Land Registry. The Council also noted a member of the public would prefer that the land was kept rather than sold. **Action**, the Clerk to send the declaration letter to Jones & Co so that registration can commence.

51/23 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
North Notts Landscapes Ltd	Aug Grass Cuts	£374.40
North Notts Landscapes Ltd	Sep Grass Cuts	£374.40
North Notts Landscapes Ltd	Oct Grass Cuts	£187.20
Cllr Moralee	Expenses to Notts Archives	£46.30
Retford Lions	S137 Grant in Lieu of CPR/Defib Training at Clayworth	£75.00
FVFR	S137 Grant in Lieu of Defib Maintenance and 1 st Responder Work	£250.00
Clayworth Memorial Hall	S137 Grant towards Insurance Costs	£500.00
Total Payments		<u>£1,807.30</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
HMRC	VAT Refund 2022/23	£789.73
Total Receipts		<u>£789.73</u>

Bank Balances

The Current Account Balance **£16,200.02#**

Direct Debits and Standing Orders for staff salaries* including PAYE and Pension, all **approved** unanimously.

#£10,000 ring-fenced as reserves. *The Council noted the confidential contractual nationally agreed cost of living rise for Council staff.

52/23 To Note any Planning Responses by the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows (italics from National Grid) and also discussed the following at today's meeting:

- **23/01179/HSE Remove Chimney Stack on Rear Elevation and Install Metal Flue Pipe to Side Elevation, Remove Canopy on Front Elevation and Erect Single Storey Porch Extension, Remove Front Boundary Wall and Erect Metal Fence and Gate, Replace Windows and Doors and Insert New Door Opening on Side Elevation, Erect Single Storey Rear Extension and Carry Out Internal Alterations, Holly Cottage Town Street Clayworth** – The Parish Council responded as follows *“The Council supports the application, however, it has some concern over the black flue given its proximity to the 1 and 3 St Peters Lane and smoke emissions, please can the planning officer investigate if the plans should be granted but alter the flue in a suitable way to reduce the effect on neighbouring properties”*.
- **23/01201/CAT Works to Trees in a Conservation Area Consisting of Fell One Pear Tree, 3 x Silver Birch Trees Reduce Height and Trim back Overhanging Branches, One Lombardy Poplar Height of 50ft, Trim Branches and Reduce Height by 50% Holly Cottage Town Street Clayworth** - The Council resolved to *“Support the applications and has no concerns or objections as long as the Bassetlaw Tree Officer supports the application.”*
- **23/01212/FUL Full Planning Permission for Placement of Secure Storage Containers x 2 Container One for Grass Mower and Tractor, Container 2 for Tools and Seeds etc Agricultural Field At Clayworth** - The Council resolved to *“Support the application”*
- **Planning Application Consultation 23/01268/LBA Proposed to Replace 2 Wooden Vent Structures on the Old Cowhouse Roof. Hall Farm, Town St, Clayworth** - The Council resolved to *“Support the application”*
- **23/01179/HSE Remove Chimney Stack on Rear Elevation and Install Metal Flue Pipe to Side Elevation, Remove Canopy on Front Elevation and Erect Single Storey Porch Extension, Remove Front Boundary Wall and Erect Metal Fence and Gate, Replace Windows and Doors and Insert New Door Opening on Side Elevation, Erect Single Storey Rear Extension and Carry Out Internal Alterations** – The Parish Council were informed that the applicants have commenced work before receiving a planning permission decision notice from Bassetlaw Council. The Clerk will inform the Planning Officers at Bassetlaw and ask that they investigate the matter.

53/23 To Discuss the County Council Local Communities Fund

The Council noted that the Village Hall Committee were hoping to put in a grant application towards a projector, fencing and refurbishment of the gents' toilets. Cllr Taylor advised that the V Hall need to apply before the closing date of 23rd November and obtain an email of support from her to go with the application. **Action**, Cllr Rose as member of the Village Hall Committee.

54/23 To Discuss the Parish Council website

Cllr Brack has designed a revised modern Parish Council website and it is getting nearer to going-live. Cllr Brack has some further work to upload documents from the old website and will be looking into a GDPR template for Emergency Plan members to sign to give consent for some of their personal contact data to be published on the website for emergency contact purposes.

55/23 To Discuss the Emergency Plan

Email Communications from Emergency Planning Team: After discussion with County Cllr Taylor, the Council **resolved** that as long as the Parish Council agrees with the content of the communication, communications between the Emergency Planning Group members will be emailed from the Emergency Planning Group, to the Parish Cllrs, then forwarded to the Clerk, to send onto Cllr Taylor &/or the appropriate authority where necessary.

Culvert Expansion: The question of the expansion of the Culvert was re-addressed by Cllr Taylor, the matter had been investigated, considered and previously responded back to the member of the public who raised the question again by email recently. Cllr Taylor explained that the matter had been responded to on 6th Feb 2023 by Notts County Council, Bassetlaw District Council and the Drainage Board, the matter had been responded to, more than once, and reaffirmed that the decision of these three authorities was that they could see no reason on the basis of their own previous investigations to pursue the matter further.

Cllr Moralee **Proposed**, and Cllr Rose **Seconded** and the Council **resolved** that the parish council will obtain a quote(s) from a drainage engineer to undertake an independent assessment of the culvert to see if there is any potential justification for altering its size. However, the cost of this engineer for their report will need to be factored into the budget for 2024/25. Quotes to be obtained before the January meeting.

Flooding Evidence: Cllr Taylor advised that she will be sending out an email to all parishes in her area regards the recent floods in the County, it will include a specific email address where members of the public are encouraged to send both photographic evidence and videos of any flooding that took place, with descriptions and locations.

Emergency Plan Update: Cllr Wilkinson gave an update on the emergency plan group activities which included: The following information to be added to the new website:

- Emergency plan
- Contact numbers
- google maps, pin for the container
- How to guide with placing sandbags, how to use flood sacks, link to video

Toftdyke culvert flood watch:

- Action plan for Toft dyke lane:
 1. Unlock container
 2. Alert village of sandbag location and access
 3. Check bridge on Toft dyke for blockages, alert drainage board if any
 4. Measure rain water level
 5. Contact those at risk

Toft dyke culvert floodwatch to inform lead coordinator of actions and members of the toft dyke group, report problems to the Isle of Axholme drainage board, initiate action to resolve issue
Toft dyke group, report problems to Peter Wilkinson (Lead coordinator), Phil Tromans (Co-lead coordinator)

Pin container code at the top of the Toft dyke flood watch WhatsApp group, 1915.

Defibrillator incident volunteers:

- Create a Defib WhatsApp group
- Discuss the potential for additional Defibrillator to be located towards the Church end of the village in a publicly accessible location.

Emergency Plan Document review:

- Roles of each individual contact:
 - Lead/Co-Lead coordinator, coordinate action, ensure all stages of action are completed, posting updates on emergencies to social channels, informing the team if away, arranging for cover when vacant from role, ensure all actions are performed safely, ensure team are covered, warning when a storm is coming.

- Flood assistance, access to sandbags, checking on container contents, testing locks and door hinges every three months, unlocking the gate and door in an emergency, organise delivery of sandbags

Flood Resilience Container Contents List:

- 2x shovels
- 2x wheelbarrows
- 40x spare sacks
- 5x boxes of flood sax (4 units)
- 2x high vis vests
- 1x roll of DPM
- 314x sandbags

56/23 To Consider the cumulative effect of Solar Farms in Bassetlaw District

Cllr Moralee discussed with the Council, County Cllr Taylor and the BDC Neighbourhood Planners the concerns that multiple individual solar farm applications are having on the parish and the district as a whole. Cllr Taylor explained that the current stance of Notts County Council was that for NSIP Solar farms around the Trent Valley area, will be to object on the basis of using all the local capacity of the grid which may have a detrimental effect on the STEP project once it goes on line.

After discussion, the Council **agreed** to write to District Cllr McFarland to consider a motion at Full Council meeting to consider that BDC sets out its' position on site selection with transparent criteria, indicate a maximum amount of land take consider acceptable to preserve landscape character and local agriculture, advise on what local benefits should be secured; and dedicate an officer or team to do this urgently and provide coordination.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:35pm.