

CLAYWORTH PARISH COUNCIL
NOTICE OF MEETING

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 13th September 2016 at 8PM in the MEMORIAL HALL.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 4th day of September 2016

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Presentation on the Devolution agenda by Simon Greaves, Leader of Bassetlaw District Council
2. Apologies for absence.
3. Declarations of interest
4. Minutes of the meeting held on 12th July 2016
5. Matters arising from the minutes
6. Finance
 - a. Bank balances
 - b. Payments
 - Sharpe Group Limited – Monthly website charge (2 months) £60
 - North Notts Landscapes – Grass Cutting May and July £240
 - c. Annual Audit Report
7. Correspondence
8. St Peters Cemetery
9. Parking on TownStreet
10. Any other business
11. Date and time of the next Parish Council Meeting in the Memorial Hall.