

Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 14th Mar 2024 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

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|---|----------------------|-------------------------------------|
| Council Members & Officer Present: | Cllr Edwin Rose | Chairman |
| | Cllr Eve Moralee | Vice-Chair |
| | Cllr Sarah Brack | |
| | Cllr Peter Wilkinson | |
| Also, Present | Ed Knox | Clerk/Responsible Financial Officer |
| | 4 | Members of the Public |
| | County Cllr | Tracey Taylor |
| | District Cllr | Fraser McFarland |

10/24 To Approve Apologies for Absence
None.

11/24 To Record Declarations of Interest in any items to be discussed
Cllr Moralee declared an interest in item 16/24 and did not take part in any discussion or decision making on this item.

12/24 To Approve the previous meeting Minutes
After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

13/24 To Receive District & County Councillors Reports

Dist Cllr McFarland: Advised:

- The District Council budget has been approved with an increase of 2.99% to the precept. The Local Plan for Bassetlaw is sat with the inspector.

County Cllr Taylor: Cllr Taylor provided an update on County Council matters to the Council which included:

- The County Council budget has been approved with a total increase to the precept of 4.84%.
- The capital budget is being planned at the moment, should Clayworth Common Road not appear within these plans, a potential option is for a petition, which would go to the full County Council meeting, be minuted and considered, then the Highways Dept have to produce a formal response.

14/24 To discuss Lengthsman Activities

Cllr Rose discussed the recent report and activities of the Lengthsman, which have been well received by the local residents.

➤ Adjournment – (10 Minute max) Public Forum

A member of the public advised they are a member of the Parish Council Emergency Planning team and are actively looking to reduce or prevent flooding from occurring. This includes two lines of enquiry, one with Anglian Water and Notts County Council over faulty drainage pipework, which cannot cope when reservoirs at Everton are drained by Anglian Water when they undertake maintenance. This results in flooding of the highway in Gringley Parish and has the potential knock-on effect to the Toft Dyke. The Parish Council thanked the member of the public for their efforts with the Lincoln Supply management team at Anglian Water and the Flood Manager at Notts County Council, and agreed for them to continue with this and provide updates later in the year. The Council agreed to forward the report from the Anglian Water Lincoln Supply Support Manager to the County Councillor.

The 2nd matter relates to Severn Trent Water, which has a foul and surface water sewer which cannot cope with the deluge of water, it is believed that the route course of this is on the land owned by the Wiseton Estates and the Parish Council has requested that the Property Manager at Savills, who represent the land owner, contacts the member of the public and the Emergency Plan team to start dialogue over the route cause of this matter. The details of which will also be shared with the County Councillor.

Lastly the member of the public advised that research is progressing with the matter relating to the Culvert Capacity and communications are taking place with the Isle of Axholme Drainage Board.

Another member of the public thanked the parish council for the work relating to the Bassetlaw District Council Know Your Place Priorities Statement for Clayworth Parish and looks forward to seeing the final results.

A member of the public representing the Parochial Church Council came to read a statement regards various clauses of Acts of Parliament and that the Parish Council considers financially supporting the PCC for the maintenance of the old and new burial grounds on the corner of Death Lane and Church Lane. After a lengthy discussion, the Council advised that they would seek legal clarification from the Notts Association of Local Councils. However, any potential spend

would be for 2025/26 financial year as the budget for 2024/25 has been set and the precept asked for, there's no current funds available. Cllrs will be in touch with the PCC once clarification has been obtained.

15/24 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

| <u>Payee</u> | <u>Item</u> | <u>Amount</u> |
|-----------------------|---|-----------------------|
| Lengthsman | Retford Waste Ltd – Skip Hire | £160 |
| Clerk | Expenses 2023/24 (Cloud Storage, Mileage, Office Consumables) | £178.18 |
| Clerk | Wix.com Ltd – PC Website Annual Cost | £288.00 |
| Cllr Wilkinson | Torne Valley Ltd – Wheelbarrow for Flooding Container | £75.00 |
| Total Payments | | <u>£701.18</u> |

2. Receipts:

| <u>From</u> | <u>Item</u> | <u>Amount</u> |
|-----------------------|-------------------------|--------------------|
| Notts County Council | Lengthsman Scheme Grant | £960 |
| Total Receipts | | <u>£960</u> |

Bank Balances

The Current Account Balance **£12,403.58#**

Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved** unanimously.

#£10,000 ring-fenced as reserves.

16/24 To Note any Planning Responses by the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **24/00057/CAT Works to Trees in a Conservation Area - Crown Reduce up to 30% 1 x Eucalyptus, 2 x Birch, 1 x Silver Birch, 1 x Ornamental cherry and 1 x Twisted Willow the Cottage St Peters Lane Clayworth** - The Council resolved to *"Support the applications and has no concerns or objections as long as the Bassetlaw Tree Officer supports the application."*
- **24/00091/CAT Works to Trees in a Conservation Area T1 (Yew), T2 and T3 (Sycamore) To be Removed to Ground Level, T4 Horse Chesnut to be Pollarded Approximately 4-5 Meters Above Ground Level - Clayworth Hall Church Lane Clayworth** - The Council resolved to *"Support the applications and has no concerns or objections as long as the Bassetlaw Tree Officer supports the application."*
- **24/00096/HSE - Erect Single Storey Rear Extension and Single Storey Side Extension, Lincoln Cottage, Town St, Clayworth** - The Council resolved to *"support the application with the following comments: There are no tree issues, the flood risk looks unaffected, the materials seem to be consistent with what's there already. The PC has one point to raise for the conservation officer as to whether the proposed UPVC doors are in keeping with the conservation area? Other than drawing attention to that, the angle of the property to the road suggests that this major extension won't have much aesthetic impact on the village."*
- **24/00147/CAT Carry Out Works to Trees Within a Conservation Area - (T1) Group of 8-10 Hornbeam - Re Top to Approx 20ft Height, (T2) Ash Tree - Remove Overhanging Branch and Deadwood, (T3) Group of 3 Silver Birch - Re Top to Approx 30ft Height, (T4) Cherry Tree - Thin Out and Deadwood, (T5 and T6) Hornbeam and Birch - Re Top to Approx 30ft Height - The Willows Town Street Clayworth** - The Council resolved to *"Support the applications and has no concerns or objections as long as the Bassetlaw Tree Officer supports the application."*
- **Know Your Place Priorities Statement Update:** BDC Planners have held sessions in the village which were well attended, 85 people from 137 properties. The Planners believe that the process will be completed fairly soon, hopefully in time for the next PC meeting in May. The final report will be uploaded to the website and social media and mentioned in the local newsletter and noticeboard.

17/24 To arrange a petition to hand to Notts County Council Highways regards the condition of Clayworth Common Road between Clayworth and Hayton.

After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the Council **Resolved** to create a petition for residents of Clayworth to sign and submit it to Notts County Council Highways department requesting the improvement to the condition of the road, if Notts CC hasn't included it within the published capital plan which is due at the end of March 2024.

18/24 To Adopt the Local Government Association Model Code of Conduct

A new Code of Conduct was written by the LGA, last year NALC emailed parish councils to advise to wait until the District Council (BDC) adopted the Code of Conduct. Bassetlaw Council has now appointed a new Monitoring Officer who has advised that BDC adopted the new Code of Conduct in late 2023 and encourages all parish councils in the district to replace their existing Code of Conduct in favour of the LGA Model Code of Conduct so that consistent standards are applied across all parish Cllrs in the Bassetlaw area. After discussion, Cllr Wilkinson **Proposed**, Cllr Moralee **Seconded** and the Council **Resolved** to adopt the LGA Model Code of Conduct with immediate effect and that any subsequent updates by the LGA to the Model Code of Conduct will be automatically adopted if and when these occur.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:25pm.