

CLAYWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting	
	<p>A Meeting of Clayworth Parish Council was held remotely using the Zoom platform on Tuesday 16th June 2020 at 805 pm.</p> <p>Participants were: Councillors J Hunter Shaw (Chair), M. Booth, J Booth, M. Lynam, C Myers and P Wilkinson, T. Taylor (County Councillor), B. Sofflet (District Councillor) and C. Hollands (Clerk)</p>
1	<p>Public Session</p> <p>No items raised.</p>
2	<p>Apologies for absence</p> <p>None.</p>
3	<p>Declarations of interest</p> <p>None.</p>
4	<p>Minutes</p> <p>It was agreed that the minutes of the meeting held on Tuesday 10th March 2020, having been circulated, be accepted as a true and correct record. The Council approved the minutes. The Chairman will sign them when appropriate to do so.</p>
5	<p>Matters arising from the minutes</p> <p>None.</p>
6	<p>Finance</p> <ul style="list-style-type: none"> a. To approve the Accounts for the 2019/2020 year. The Council agreed to approve the Accounts. b. To approve the Annual Governance Statement The Council agreed and approved the Annual Governance Statements. c. To approve the Accounting Statements The Council agreed and approved the Accounting Statements. d. To approve the Certificate of exemption The Council agreed and approved the Certificate of exemption. The Chairman will sign the relevant documents at the first available opportunity. e. Bank balances A report on the Bank Balances was noted. f. Payments The following payments were agreed by the Councillors via E mail pending a decision as to how Parish Council business should be conducted and signed on 13 April 2020. North Notts Landscapes – Grass Cutting £72 (101363) Sharpe Group-Monthly Website Charge £30 (101364) Clayworth Memorial Hall-Emergency Covid Fund £300 (101365) C. Hollands – Clerks Quarterly Salary £606.72 (101366) C. Hollands – Clerks Quarterly Expenses £126.60 (101367) HMRC – Paye on Clerks Salary £151.68 (101368) The following payments were agreed at the June Meeting. S. Cartwright – Internal Audit Fee £25 (101369)

Signed(Chairman).....Date

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	<p>Sharpe Systems – Monthly Website Charge x 2 £60 (101370) Came and Company – Parish Council Insurance Renewal £346.34 (101371) SLCC – Annual Subscription £92 (101372) C. Hollands – Parish Council ICO Annual Fee (paid direct by the Clerk) £40 (101373) North Notts Landscapes – Grass Cutting in May (2 cuts) £144 (101374)</p>
7	<p>Correspondence Various items of correspondence have been circulated via e mail and any relevant information placed on the Village Facebook page.</p>
8	<p>Village response to Covid 19 Pandemic The sub-group formed to look at formulating an Emergency Plan has morphed into a Group to look at the Village response to the Pandemic. Some of the initiatives include;</p> <ul style="list-style-type: none"> • Pamphlets have been distributed and information placed on the Village Facebook page giving residents detail of the help that is available and the contact numbers to use. • A link with a local Butcher has been setup. • A dedicated '0330' telephone number arranged by Sharpe Systems for residents to use to obtain help. • Post Office involvement to provide services. • A £300 fund from the Parish Council to support the initiatives and provide comestibles to those in need. <p>The Chairman expressed his thanks to all those involved.</p>
9	<p>Village Footpath Issues</p> <ol style="list-style-type: none"> 1. There have been a number of complaints about the apparent residents of Leyfield Farm concerning a footpath that runs across their land. Fences have been erected across the path, Walkers threatened and abused and a Walkers dog attacked by an Alsatian that is believed to belong to the Farm owners. These incidents have been reported to the County Council Rights of Way Team. It was agreed that County Councillor T. Taylor will follow up to see what action is envisaged or has been taken. 2. The condition of hedges in the Village has been raised. It appears that some are not being trimmed and have grown such that they are partially obstructing the footpaths. It was agreed that a polite message be put on the Village Facebook Page asking residents to ensure that public rights of way are kept clear and hedges trimmed.
10	<p>Town Street and Wiseton Road Drains There was a lengthy discussion about the condition of drains in these locations. Councillor Wilkinson is to meet with a representative of the Flood Risk Department at the County Council and a representative from Severn Trent Water although there has been no response from the latter to date. The Drains appear to be full of soil and have not been cleared. Clarification was given that Road Sweeping is the responsibility of the District Council and Drain clearing is the responsibility of VIA (County Council). Also that Drains differ from Sewer Drains in terms of responsibility. Clearly the Covid 19 Pandemic has complicated matters and scheduled works are now running behind. There is some question about the nature of the current contract and there are also Performance Management issues with the programme. It was agreed that County Councillor T. Taylor will follow up to see what progress can be made.</p>
11	<p>Any Other Business</p> <ol style="list-style-type: none"> 1. The subject of speeding traffic through the Village was raised and progress with signage

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	<p>for Wheatley Road that has been discussed with VIA. County Councillor T. Taylor will check on progress with installing the Wildlife warning signage that has been agreed.</p> <ol style="list-style-type: none">2. The current status of the Grass Cutting programme was queried. It appears that VIA are focussing on junctions first and roadside verges will follow.3. There are a number of Memorial Hall Committee Members that have left or are considering their position at the present time. The ramifications of the Committee falling below the number of Members needed to be quorate was discussed at length. It was agreed that the Village residents should be made aware of the situation and to this end the Clerk will compose an entry to be agreed and then used on the Parish Council Website and Village Facebook page.4. District Councillor B. Sofflet informed the Meeting that Retford Town Centre will be opening up and work is being undertaken with the Market Stallholders and Management to see what can be done to operate safely.5. The number of Covid 19 related deaths in Misterton, Beckingham and Clayworth stands at 5. Altogether there has been 249 cases reported in Bassetlaw. It is feared that the area may be susceptible to a second wave of infections.
12	<p>Date and time of the next meeting</p> <p>It was agreed that the next Parish Council meeting will be held remotely on Tuesday 14th July 2020 at 8pm using the Zoom platform. The Chairman closed the meeting at 905pm.</p>

Signed(Chairman).....Date