

**CLAYWORTH PARISH COUNCIL**  
**NOTICE OF MEETING**

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 12<sup>th</sup> July 2016 at 8PM in the MEMORIAL HALL .**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 3rd day of July 2016

Clerk of the Parish Council

**BUSINESS TO BE TRANSACTED**

1. Apologies for absence.
2. Declarations of interest
3. Minutes of the meeting held on 14<sup>th</sup> June 2016
4. Matters arising from the minutes
5. Finance
  - a. Bank balances
  - b. Payments
    - Sharpe Group Limited – Monthly website charge £30
    - Clerks salary for 3 months to 30 June, £559.68
    - Clerks expenses for 3 months to 30 June. £92.40
    - HMRC Paye on Clerks salary. £139.92
6. Correspondence
7. Planning Application
  - 16/00748/LBA. The Old Coach House, 3 The Grange Barns, Town Street, Clayworth. Carry out repairs and alterations to Outbuilding, Install a Log Burner and Retain Post and Rail Fencing.
  - 16/00785/HSE. Royston Manor, St Peters Lane, Clayworth. Erect single storey Boot Room Link extension between dwelling and detached garage.
8. Any other business
9. Date and time of the next Parish Council Meeting in the Memorial Hall.