

**CLAYWORTH PARISH COUNCIL
NOTICE OF MEETING**

Dear Sir/Madam

I hereby give you notice that a Meeting of the Parish Council of the above named Parish will be held on **TUESDAY 9th February 2016 at 8PM in the MEMORIAL HALL .**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 31st day of January 2016

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declarations of interest
3. Minutes of the meeting held on 12th January 2016
4. Matters arising from the minutes
5. Finance
 - a. Bank balances
 - b. Payments
 - NALC – Annual subscription £78.57
 - Sharpe Group Limited – Monthly web site charge £30
 - c. NKF Request
6. Correspondence
7. Bassetlaw Spring Clean
8. Memorial Hall
9. Queens 90th Birthday celebrations
10. Any other business
11. Date and time of the next Parish Council Meeting in the Memorial Hall.